

BEPS INTERVIEW PARTICIPANT CONSENT FORM

Version 5

Thank you for reading the information sheet about the interview. If you are happy to participate, please complete and sign the form below. Please initial each page of the information sheet and the boxes below to confirm that you have read, and you agree with each statement.

1.	I confirm that I have read and understood the information about the project, as provided in the Information Sheet Version 5 .	<input type="checkbox"/>
2.	I have been given the opportunity to ask questions about the project and my participation.	<input type="checkbox"/>
3.	I voluntarily agree to participate in the project.	<input type="checkbox"/>
4.	I understand I can withdraw at any time without giving reasons and that I will not be penalised for withdrawing nor will I be questioned on why I have withdrawn.	<input type="checkbox"/>
5.	I understand that I may skip or refuse to answer any question.	<input type="checkbox"/>
6.	I understand that only GLOBTAXGOV research staff subject to a confidentiality agreement will have access to the personal data collected in the research.	<input type="checkbox"/>
7.	I confirm that I will answer the questions to the best of my ability. I understand that if the answers are incomplete or do not serve the purposes of the project, these will not be used in the research.	<input type="checkbox"/>
8.	I understand that if I do not make myself available for the interview, after the third re-schedule of the time and date, I will be excluded as a participant to this project.	<input type="checkbox"/>
9.	I understand that the interview will take remotely via Telephone or The video calling service agreed to with the researcher: _____	<input type="checkbox"/> <input type="checkbox"/>
10.	I understand that extracts and information from the interview, in which I will not be personally identifiable, may be used in any conference presentation, report or journal article developed as a result of the research.	<input type="checkbox"/>
11.	Recording of the interview: The interviewer will make use of audio recording and/or written notes to record the interview. These files will be used only for the writing of a transcript. I understand that no other use will be made of these files without my written permission, and that no one outside the research team will be allowed to access the original files. <ul style="list-style-type: none"> • I agree for this interview to be tape-recorded. • I agree that the automatic speech recognition service Amberscript (or in case the interview takes place via Microsoft Teams, the MS Teams automatic transcription service) will be used for facilitating transcriptions of the interview recording. • I agree that the researcher will take written notes during the interview. 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
12.	The use of the data in research, publications, sharing and archiving has been explained to me.	<input type="checkbox"/>
13.	Quotation agreement:	

	<p>I understand that my words may be quoted directly. With regards to being quoted, please initial next to any of the statements that you agree with.</p> <ul style="list-style-type: none"> • I agree to be quoted directly if my name is not published and a made-up name (pseudonym) is used. • I agree to be quoted directly and that my real name is being used. 	<input type="checkbox"/> <input type="checkbox"/>
14.	I understand that (if not otherwise agreed to by me) my name will not be linked with the research materials, and will not be identified or identifiable in the report or reports that result from the research.	<input type="checkbox"/>
15.	I understand that in case that project researchers incidentally collect information or data that appears to disclose criminal or illegal activity, the project researchers will follow the relevant legislation in the country where the research is being carried out. Where the law is silent or incomplete, guidance from the Faculty's Ethics Advisory Board that approved the research will be sought.	<input type="checkbox"/>
16.	I, along with the Principal Investigator Prof. Irma Mosquera, and PhD Researcher Frederik Heitmüller agree to sign and date this informed consent form.	<input type="checkbox"/>

Participant

Name of Participant

Signature

Date

Principal Investigator

Name of Researcher

Signature

Date

PhD Researcher

Name of Researcher

Signature

Date

